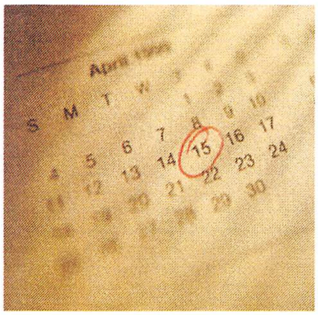

Tax Appointment Checklist

The following checklist is designed to help you prepare the necessary information needed by Frezza Tax and Financial Services Inc. to accurately file your tax return. Please be sure to have all information available for completion of your return. Each individual's tax situation is different and some items may not apply to you.

Basic Info

1. Name, SSN or ITIN, and Date of Birth
2. Last Year's Return (if Frezza Tax did not complete your return previously)
3. Estimated Taxes Paid
4. Voided check for direct deposit

Documents Received

1. Form W-2s - wage and tax statements
2. Form 1098s - includes mortgage interest (1098) and student loan interest (1098-E)
3. Form 1099s - includes dividend income (1099-DIV), interest income (1099-INT & 1099-OID), merchant card and third party network payments (1099-K), miscellaneous income (1099-MISC), retirement plan distribution (1099-R), sale of home or real estate (1099-S) and unemployment compensation (1099-G)
4. Form 2439s - notice to shareholder of undistributed long-term capital gains
5. Schedule K-1s - partnership, S Corporation and trust income
6. Form 1095 – proof of health insurance

Personal Records

1. Alimony Expenses and/or Income
2. Charitable Contributions Expenses
3. Child and Dependent Care Expenses
4. Education Expenses
5. Energy Efficiency Property Expenses
6. Expenses for miscellaneous itemized deductions
7. Foreign Earned Income and Foreign Taxes
8. Gambling Expenses/Winnings
9. Household Employee Expenses
10. Investment Transactions
11. Medical Expenses
12. Real Estate Taxes
13. Retirement Contributions
14. Vehicle (Personal Property) Taxes Paid
15. Small business or rental property income and expense
16. Closing papers on new or refinanced home
17. Adoption costs with legal adoption documents